

HAVE YOU LABELLED THE SPECIMEN CORRECTLY?

PRESS FIRMLY ON EACH END TO ENSURE A LEAKPROOF SPECIMEN CARRIER

Trust Micro and Virology



JB-42259



BHH04

Laboratory Medicine Services Request Form:- Microbiology and Virology Investigations.

Failure to fully complete the demographics will cause delay and may result in the sample NOT being processed.

NHS Number
 - -

Hospital Registration Number

Surname (BLOCK CAPITALS)

Forename

Sex
 Male Female

Date of Birth
 - -

Address

Post Code

Private Patient
 Yes No

Site BHH Solihull GHH

WARD/LOCATION

Consultant

Relevant Clinical Details:

Date requested
 - -

Requestors Signature

Contact / Bleep number

Date & Time Sample Collected
 - - :

Urgent? Please Phone Lab

Collected by:

Laboratory Use Only MARK BOXES LOTTERY STYLE

Specimen Site

Send separate swabs and forms for each investigation (and tick 1 box only)

Investigations M C & S TB

Required Screening MRSA only Staph aureus for Renal CPE

Baby Screens for NNU / SCBU only

Serology Virology/Bacteriology PCR

Other investigations

Specify exact test required in the box below

Blood Taken after onset of symptoms
 Acute (Less than 10 days)
 Convalescent (More than 10 days)

Antibiotic Assays (ensure completion of time and date of collection above)

Gentamicin Tobramycin Vancomycin Other()

Once a day dosing regimen for Gentamicin/Tobramycin

PRE POST RANDOM

NB. Monitoring of Vancomycin treatment requires pre-dose only.

**Directorate of Laboratory Medicine.
Public Health England
Birmingham Heartlands and Solihull Hospital.**

Specimen Labelling: All specimens must be fully and correctly labelled with the patients full name, registration / NHS number and date of birth.

Completing the form: All the patient details must be completed. Sample and request details must be legible

Samples / requests which do not meet the required criteria set by the directorate will be rejected. Reports will only be issued where a valid location is stated

Contacting the Laboratory:

Microbiology enquiries. 07:00 to 20:00 hrs – Monday to Friday.
08:00 to 16:00 hrs - Saturday to Sunday
Telephone number 0121 424 3111

For full range of assay availability, advice regarding selection of tests and on contacting the laboratory, see the on line Laboratory Medicine handbook available at:
<http://www.heftpathology.com/>

Please Note: It remains the responsibility of the requestor to review the results of investigations on their patients. In line with Royal College of Pathologists guidance on the reporting of markedly abnormal laboratory tests, the laboratories will telephone certain abnormal results. Refer to the Laboratory Handbook for a full listing.

Results will not be given to patients or relatives under any circumstances

Date & Time Received:

Health and Safety:

Do dispose of sharps safety.

Do use recommended containers only.

Do seal all specimen containers in appropriate bags. Do not use staples.

Only place specimen containers from one patient in the attached bag.

Do not carry specimens in pockets or loose on trays.

Do follow recommended guidelines for safe disposal of broken specimens. If in doubt contact the laboratory for advice.

Never eat, drink or smoke when carrying specimens.

If you cut or prick yourself or have an accident however small, inform your immediate line manager.

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REMOVE COVERING STRIP
PLACE SPECIMEN IN BAG
FOLD TOP OVER TO SEAL